İTÜ GRADUATE SCHOOL

Welcome!

NEW STUDENT HANDBOOK

We're Here to Support You on Your Academic Journey

This guide has been prepared to help students newly enrolled at the Istanbul Technical University Graduate School get off to a quick and smooth start in their university life.

We wish you every success throughout the entire process.

1 FIRST STEPS AND DIGITAL INTEGRATION

To ensure a smooth start to your academic journey, it is important to use our university's digital systems effectively.

Registrar's Office Web Site

You can access announcements, the academic calendar, regulations, forms, and information regarding student processes on the Registrar's office website.

sis.itu.edu.tr/EN

Student Information System (SIS)

Course registration, grade tracking, transcripts, document requests, and all academic and administrative procedures are carried out through the Student Information System.

sis.itu.edu.tr/EN/system-login/login.php

ITU Webmail and Library Access

Activate your ITU webmail account for academic communication. Through your webmail account, you can access the library, e-books, and other resources.

webmail.itu.edu.tr

kutuphane.itu.edu.tr

Academic Calendar

Follow important dates such as semester start and end dates, course registration periods, exam schedules, and official holidays through the Academic Calendar. Check the calendar regularly.

takvim.sis.itu.edu.tr

FIRST WEEK CHECKLIST

- ☐ Log in to your SIS account and verify your information.
- ☐ Activate your ITU webmail account.
- ☐ Review the academic calendar and add important dates to your agenda.
- ☐ Please contact the program coordinator regarding course registration.
- ☐ Complete your course registration procedures.

2 MANAGEMENT OF ACADEMIC PROCESSES

Course and Exemption Procedures

For adding or dropping courses and exemption applications, you can find the relevant procedures and required forms on our institute's website.

Click here to access the course lists and catalog forms.

Regulations

You can access the ITU Graduate Education Regulations and all related regulations through the "Regulations" section of our website. Being aware of your rights and responsibilities is important.

Master's Degree Process

The process from coursework to thesis submission includes coursework, seminars, thesis study, and thesis submission stages.

Doctoral Degree Process

The doctoral process consists of several stages, including coursework, qualifying examination, Thesis Monitoring Committee reports, dissertation research, and dissertation defense.

Please visit our website for all process details and required forms.

3 OPPORTUNITIES AND SCHOLARSHIPS

1 ECTS Microcredit

By participating in seminars, conferences, workshops, and similar events and accumulating 30 hours of participation, you can earn 1 ECTS credit and have it recorded in your diploma supplement.

Scholarship Announcements

Current scholarship opportunities are regularly announced on our institute's website. Be sure to follow these announcements.

Erasmus and TIME

Gain international research collaborations and global experience through exchange programs and international mobility opportunities. Visit our website for application periods and requirements.

4 ACADEMIC AND SOCIAL DEVELOPMENT

Graduate Seminars

Expand your academic perspective by attending seminars featuring speakers from different disciplines, including academics and experts.

International Symposiums

At events such as the International Graduate Research Symposium (IGRS), you can present your research and connect with fellow students.

Orientation Programs

By participating in orientation programs organized by our institute, you can learn about academic procedures and meet new friends.

5 SUPPORT AND COMMUNICATION CHANNELS

Frequently Asked Questions (FAQ)

You can find answers to the most frequently asked questions on our FAQ page.

lee.itu.edu.tr/en/faq

Contact Information

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CONTINUOUS IMPROVEMENT APPROACH

At our institute, quality assurance and continuous improvement activities are carried out to enhance educational, academic, and administrative processes. Your feedback, suggestions, and satisfaction are highly valued. Together, we are working toward a better ITU.

Welcome to our community, and we wish you a successful and rewarding academic journey!